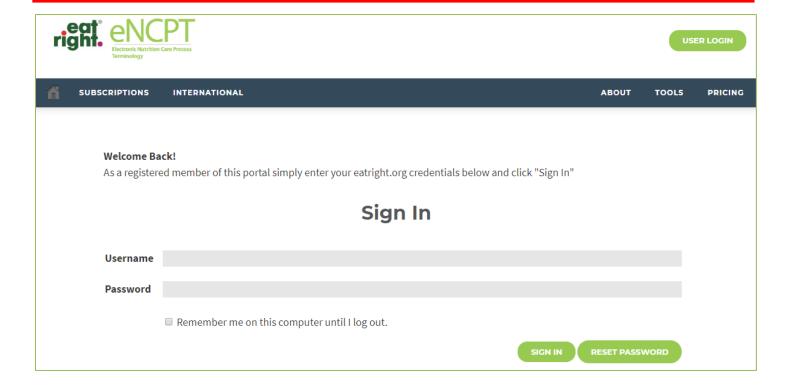
## **Locating eNCPT Spreadsheet**

1. Visit www.ncpro.org and click on the Login button in the corner.

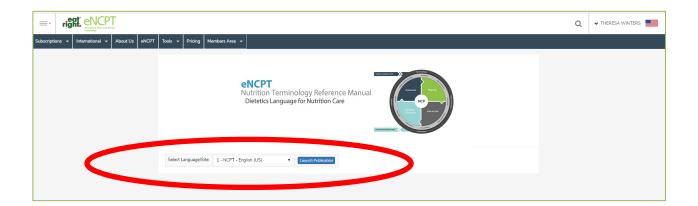


(Use the most up-to-date version of Google Chrome for the best results)

2. Log in with your username and password and click "Sign In."

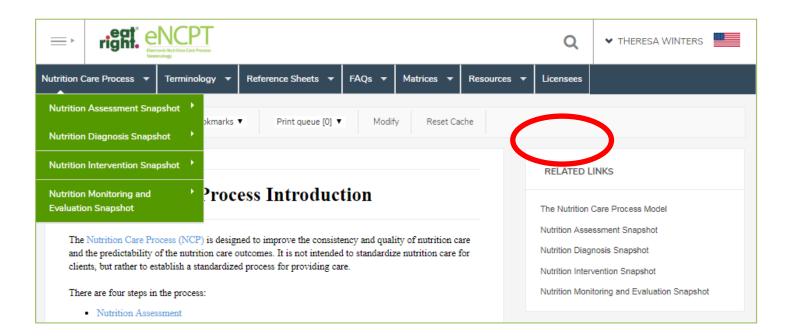


## 3. Select the English edition and click "Launch Publication."

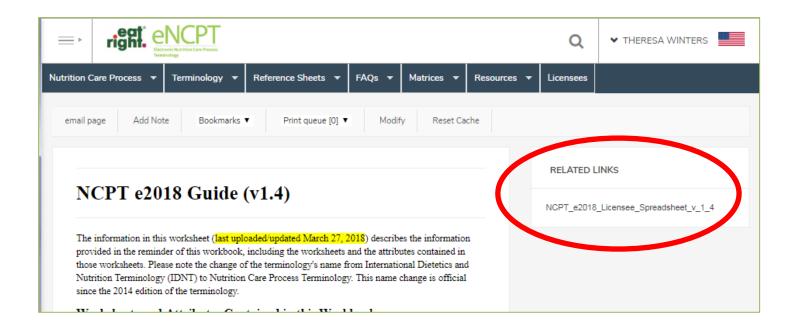


4. Once inside the Reference Manual, click the "Licensees" tab.

Note: The "Licensee" tab is only visible if you are signed into the eNCPT as the Administrator of the account.



5. Within the "Related Links" box on the right hand side of the screen, click the link to the spreadsheet.



6. Click the "Download & Print" button at the top of the page. This will save a copy of the spreadsheet to your computer.

NOTE: the spreadsheet contains information housed in separate sheets:

- All terminology from the current edition of the eNCPT
- Outlines the hierarchy of the terminology
- A mapping from the previous edition to the current edition
- Alphanumeric codes used in building an EHR
- Codes referencing how the terminology is being mapped to SNOMED/LOINC body of medical terminology.

